

Your Wedding  
at  
**The Fairways Restaurant  
Houghwood Golf**

May we take this opportunity to congratulate you on your forthcoming Wedding and extend to you our very best wishes for the future.

**Exceptional Location and Setting**

In a perfect setting, Houghwood offers panoramic views over the Lancashire plain and Welsh hills. We are proud of our reputation for fine food served in elegant surroundings.

A warm welcome awaits you, and our courteous, efficient and experienced staff will be on hand to ensure events run smoothly, leaving you free to savour every minute of your special day.

**At Houghwood we are proud to offer you exclusive use of our 1<sup>st</sup> floor Restaurant & Lounge.  
You will be the *only* wedding at Houghwood on your chosen day.**

**Planning your Wedding Day**

Making sure your day is truly special depends on careful planning. Here at Houghwood we pride ourselves on offering a personal service where our specialist staff are on hand to give professional advice and ensure all your requirements are dealt with efficiently.

**Houghwood is licensed to hold Civil Wedding Ceremonies in the clubhouse.**

Please see separate sheet for further details.

We can also introduce you to other long associated professionals such as photographers, florists, stationers, DJ/Entertainers, car hire companies and wedding cake/decorative specialists.

To assist you in planning your special day we have enclosed a selection of Wedding Breakfast Menus together with Buffet Choices for your consideration.

The prices are applicable until 31<sup>st</sup> March 2013  
and are inclusive of VAT at 20 % only.

Should the rate of VAT increase we will amend our prices accordingly

**Your Wedding Day should be a day to remember**

We will be delighted to discuss any specific requirements that you may have.

To make an appointment telephone 01744 894754 and ask for Annabel Hilton, our Wedding Co-ordinator, who will be happy to assist you

## Fairways Restaurant

This first floor restaurant is a spacious and elegant room, sumptuously decorated to the highest standard. The room is rich in décor and has plenty of natural daylight with windows overlooking the golf course on both sides. It also has a balcony with tables and seating offering magnificent views over the Lancashire Plain and Welsh Hills.

There is a separate lounge with bar for those wishing to take a break from the wedding celebrations. The restaurant has a dance floor and an excellent PA system that is available for those all important wedding speeches.

The Fairways Restaurant can accommodate from 60 to 130 guests for your wedding breakfast and from 100 to 200 for your evening reception. On Fridays, minimum numbers of 60 adults during the day and 100 at night apply.

On Saturdays, minimum numbers of 60 adults during the day and 130 at night apply. These minimum numbers are based on a three course wedding breakfast and evening buffet.

We can however accommodate you for an afternoon celebratory meal only, provided the room is vacated by 6 p.m., weekdays and Saturdays.

For packages including a wedding breakfast, we are pleased to waive a room hire charge providing minimum numbers are met.

To ensure that there are no hidden extras or unexpected charges for your reception your wedding package at Houghwood would include the following at no extra cost:

### A Red Carpet Welcome

Red carpet reception with a glass of bubbly on arrival for the Bride and Groom.

### Stationery

A table plan, menu cards and table names/numbers.

*We do not provide place cards*

### Table Décor

White linen table cloths

Starched linen napkins are available in buttermilk only.

Complimentary use of square or round cake stand and cake knife.

### Toastmaster

Our toastmaster is solely dedicated to your wedding reception and will follow your personal requests to ensure that your wedding day runs smoothly.

### Changing Facilities

A guest changing room can be made available on a request basis from 6p.m.

### 1<sup>st</sup> Anniversary Gift for the Bride and Groom

We will be delighted to offer you dinner & a half bottle of champagne in the Fairways Restaurant with our compliments on your 1st anniversary. This offer does not include any other wine or drinks and must be taken within one month of your anniversary.

## The Richard Valentine Lounge

For a smaller celebration we can accommodate up to 30 guests in the equally well appointed lounge with bar. This lounge has windows on three sides overlooking the golf course and is ideal for a small, private celebration.

We would be pleased to provide a price for your requirements.

Houghwood Golf has been granted a licence to hold your Wedding Ceremony in the first floor Fairways Restaurant or Richard Valentine Lounge making it the most wonderful venue for an intimate and exclusive wedding. We are limited to numbers for the ceremony but will endeavour to accommodate your wishes.

Holding your whole wedding day in the one location gives you peace of mind that everything will run smoothly and there are several stunning backdrops for your photographs.

Arranging your Civil Wedding at Houghwood would cost an extra £350.00 for room hire. Please contact the office to check availability then contact the Registrar's Office:

Registrar's Office  
Central Street  
St Helens

Registrar's Office  
The Town Hall  
Library St  
Wigan

Telephone: 01744 456789

Email : [registryoffice@sthelens.gov.uk](mailto:registryoffice@sthelens.gov.uk)

Telephone: 01942 705000

Email: [wiganregisteroffice@wigan.gov.uk](mailto:wiganregisteroffice@wigan.gov.uk)

Please note that there will be a fee payable directly to the Registrar for conducting the ceremony.

We provide below some guidance notes for couples who live in England and Wales and intend to marry, by civil ceremony, on our approved premises. More detailed information about the legal preliminaries to marriage is available from any registry office and couples are advised to seek advice from a superintendent registrar if they are unsure about any of the information shown below.

### **Booking the Registrars**

As soon as a couple have made provisional arrangements for a marriage to take place on approved premises they should contact the superintendent registrar of the district in which the premises are situated. Registrars will attend marriages on approved premises from 10.00am to 4.00pm Monday to Saturday subject to availability. It is possible to book registrars up to twelve months in advance and couples are advised to contact the appropriate registry office as soon as possible. The marriage cannot take place without the presence of the registrars.

### **The Marriage Ceremony**

The superintendent registrar who will be attending on the day must approve the content of the marriage ceremony in advance. Please note, by law, only a civil ceremony is permitted. Any music, reading, words or performance which form part of the ceremony must be non — religious in nature.

The superintendent registrar will be happy to offer advice and guidance to couples who wish to personalise or enhance their marriage ceremony.

**To help you with your wedding arrangements you will find detailed below the procedure for booking your wedding here at the Fairways Restaurant, Houghwood Golf.**

### **Provisional Booking**

After your initial enquiry a provisional booking can be made and held for 14 days. If we have not heard from you after this time your booking may be released.

### **Minimum Numbers**

On Fridays, minimum numbers of 60 adults during the day and 100 at night apply.

On Saturdays, minimum numbers of 60 adults during the day and 130 at night apply. These minimum numbers are based on a three course wedding breakfast and evening buffet.

You may book for less people but you will be charged for these minimum numbers.

### **Room Hire**

For packages including a wedding breakfast, we are pleased to waive a room hire charge providing minimum numbers are met.

Evening functions only, on a Friday or a Saturday, are subject to a room hire charge of £350.00.

### **Confirmation**

To confirm your booking please complete the Terms and Conditions and return it together with a deposit of £400 which is non refundable in the event of cancellation. A further £1300 will be required 6 months prior to your wedding date and you will receive a written reminder for this.

### **Final Wedding Details**

We will contact you 2 months prior to your wedding date to arrange an appointment for us to begin to finalise your plans together. If required an estimated invoice can be produced at this point.

### **Final Numbers and Payments**

Final numbers are required 4 weeks prior to your wedding date at which time the balance will be required. Please note that there is no refund for a reduction in numbers after payment is received. Any changes in the final numbers should be notified at least 72 hours prior, whereby an increase in numbers can be settled on the day.

Whilst every effort will be made to contain the prices in the brochure, Houghwood reserves the right to increase prices without notice. This is also applicable to confirmed bookings. Price increases, which will be in line with economic circumstances, will not result in the client being entitled to resign from the contract.

### **Wedding Discounts**

We are pleased to offer flexibility on minimum numbers on Wednesday and Thursday Weddings. In addition we are also delighted to offer a discount for Friday and Saturday Wedding receptions held out of season, this discount applies only to food.

### **Prices**

The prices in this brochure refer to weddings held before 31<sup>st</sup> March 2013. Please see separate note regarding value added tax.

## Payments

Payments received by Credit Card are subject to a 3% charge.

## Terms and Conditions/Cancellation Policy

In the event of cancellation the deposit is non refundable and in addition cancellation charges will apply, please see separate sheet.

## Insurance

You are asked to consider an insurance policy to indemnify yourself against financial loss in the unfortunate event of a cancellation.

## Care of Goods

Please note that Houghwood Golf Ltd does not accept responsibility for any goods left unattended at the Golf Club whether overnight or otherwise. These goods are left entirely at the owners own risk although on request and subject to availability Houghwood Golf Ltd will endeavour to provide storage purely as an accommodatory gesture. However it should be further noted that in such circumstances Houghwood Golf Ltd does not assume custody or control of these articles, which remain at the sole risk of the owner(s).

Gifts and in particular cards containing vouchers or money should be kept secure at all times. Houghwood cannot accept responsibility for the loss of/damage to these items.

Arrangements should be made for any items relating to your celebration to be collected the next day. These arrangements should be discussed and agreed with the Wedding Co-ordinator prior to the day. Houghwood cannot be held responsible for any of these items.

## Safety

Children are made welcome at Houghwood Golf, though they **MUST BE SUPERVISED AT ALL TIMES AROUND THE CLUBHOUSE & GROUNDS.**

No artificial smoke generators or machines are to be used by discos or entertainers due to the sensitivity of the Fire Alarm System. Any charges levied by Merseyside Fire Service for false alarms due to smoke machines etc. will be passed onto the hirer.

Fireworks are not to be ignited by anybody other than professional pyrotechnic operators with acceptable Public Liability Insurance, together with prior permission from the Directors. There is a curfew of 10.30pm, which is the latest time a display may start.

## Alcohol

Alcoholic favours are not permitted in line with licensing laws.

Any guests found bringing their own alcohol onto the premises will be asked to leave.

## Corkage

We do not allow corkage facilities at Houghwood Golf. Please ask for a copy of our current wine list for alternative wines.

## Chair Covers

When hiring chair covers please contact us before booking, as chair sizes and styles vary, to avoid hiring covers that do not fit. Chair covers cannot be transferred between rooms.

**Guidance**

**Table Plans**

Suggested table plans will be discussed with you during our meeting but as a guide we detail below a typical top table seating plan.



The cutting of the cake may be announced by the Toastmaster and usually takes place at the end of the meal.

**Speeches**

The toast and speeches will commence after coffee has been served and our Toastmaster is available to prompt introductions if so required.

The Bride's father (or a family friend) proposes a toast to the Bride and Groom.

The Groom replies by thanking the Bride's parents and guests. He then proposes the toast to the Bridesmaids.

Finally the Best Man replies on behalf of the bridesmaids & conveys best wishes to the happy couple from those not present.

**Evening Reception**

The timing of your evening reception is equally important and we would suggest that you ask your guests to arrive no earlier than 8p.m.

**Sample Quote**

To assist you in costing your wedding we have included a worked example of how we would arrive at the total amount due and the instalments that would be required.

To secure your booking we will require a non refundable deposit of £400.00. Please complete the slip below and return with your deposit.

A further £1300.00 will be required 6 months prior to your wedding date and you will receive a written reminder.

This being made up of £1000.00 further deposit and £300.00 damage retention bond. The bond will be refunded to you 2 weeks after your wedding has taken place provided there is no damage to the property or contents of Houghwood. Anything in excess of this will be further charged to you.

2 months before the wedding we will arrange an appointment to discuss the final arrangements.

4 weeks before your reception date full payment is due (including any drinks packages) and the final number of guests must be agreed. Credit card details will be required in advance, for any additional beverages that are charged on the day.

Houghwood Golf Ltd does not accept responsibility for any goods left unattended at the Golf Club whether overnight or otherwise. Any damage to the property or contents of Houghwood will be charged to you.

Guests found bringing their own alcohol onto the premises will be asked to leave and you will be charged with the corkage.

Prices are subject to change, but you will be informed immediately of any increases.

All cancellations must be made in writing and signed by both parties.

In the event of cancellation all deposits paid are non-refundable and the following cancellation charges apply. Should we re-sell the date the cancellation charge will be waived, and a small administration charge applied.

More than 6 months	£400.00 deposit
2 to 6 months	25% of the estimated charge or £1500 whichever is the greater
2 months or under	50% of the estimated charge or £1500 whichever is the greater

Please find enclosed deposit of £400.00 for Wedding Booking on the .....

Afternoon only or Full Day (delete as appropriate)

The Company reserves the right to impose a room hire charge if numbers fall below a minimum agreed at the time of booking.

Evening only receptions can be arranged and are subject to a room hire charge of £350.00

Minimum Agreed No's Day..... (Minimum 60 Adults)

Evening.....  
(Minimum 100 excepting Saturday where minimum is 130)

We hereby jointly and severally agree to abide by the Terms and Conditions, which we have read and understood.

BRIDE.....(Print name) GROOM.....(Print name)

Signed ..... Signed .....

Date ..... Date .....

Please sign and return to:  
Annabel Hilton, Houghwood Golf Ltd, Billinge Hill, Crank Road, Crank, St Helens, WA11 8RL

### From the South

Leave M6 at Junction 23 - Follow signs for A580 Liverpool. At 3<sup>rd</sup> set of lights turn **right** onto A571 to Wigan ( Waterside Inn on your right ). Follow this road to Billinge till you reach the mini roundabout. Houghwood is signposted from here.

Turn **left** into Rainford Road. Proceed for approx 1 mile till you approach a **right** fork on a left hand bend. (Gores Lane)

Take this fork to a T junction. Turn right into Crank Road, go over a hump back bridge and start to climb the hill.

The golf course is now on your right hand side. The entrance is located on the right between a converted stone barn and a bungalow.

### From the North

Travelling South on M6 leave at the M58 exit ( Junction 26 ). Follow signs from motorway islands for Wigan Once away from the motorway islands you will arrive at a T Junction. Right for Wigan - Left for Orrell

Turn **left**. After approximately 400 yards you will reach a set of traffic lights - Orrell Post

Turn **left**. Proceed along that road for approximately 2 miles, with Bispham church on the corner.

Turn **right** into Crank Road. Follow this road over the top of the hill and you will see Houghwood Golf right in front of you. Proceed down the hill and the entrance is located on the **left** between a converted stone barn and bungalow.

### From Liverpool

Follow A580 from Liverpool. At traffic lights turn **left** onto A570 to Southport. On the dual carriageway immediately turn **right** to follow signs for Crank. Houghwood is signposted from here.

Follow this road to a T junction facing a nursery school. Turn **left** and follow road round the bend past Red Cat pub, proceed down hill. As the road bends to the right, take a **left** fork signposted to Kings Moss and proceed over a hump backed bridge. **Do not turn left into Kings Moss** but proceed uphill.

The golf course is on the **right** and the entrance is between a converted stone barn and a bungalow.

### From Ormskirk & Southport

Follow the Rainford bypass past signs to Rainford junction on a large roundabout with the Wheatsheaf pub on the left.

Proceed to next left turn, just under bridge turn left to Rainford Village. Proceed until you see a pub on the right called the Eagle & Child. Turn **left** into Cross Pit Lane.

At the top of Cross Pit Lane, at the mini roundabout turn **right** into Higher Lane. Follow this road all the way to the T junction. The Red Cat pub should be facing you.

Turn left and proceed down the hill. As the road bends to the right, take a **left** fork signposted to Kings Moss and proceed over a hump backed bridge. **Do not turn left into Kings Moss** but proceed uphill.

The golf course is on the **right** and the entrance is between a converted stone barn and a bungalow.

To compliment your Wedding Breakfast Houghwood offers a fine wine cellar or you may prefer to choose from one of the following:

## **BRONZE**

**£13.50**

One glass of House Wine or Orange Juice on arrival  
One glass of House Wine served with your meal  
One glass of Sparkling Wine for the toast

## **SILVER**

**£13.95**

One glass of Bucks Fizz or Orange Juice on arrival  
One glass of House Wine served with your meal  
One glass of Sparkling Wine for the toast

## **GOLD**

**£14.95**

One glass of Pink Cava or Orange Juice on arrival  
One glass of House Wine served with your meal  
One Glass of Pink Cava or Sparkling Wine for the toast

## **PLATINUM**

**£16.95**

One glass of Kir Royale or Orange Juice on arrival  
One glass of House Wine served with your meal  
One glass of House Champagne for the toast

## **DRINK ON ARRIVAL**

Substitute or combine by choosing from our selection of bottled beers

Any of the above packages can be upgraded or bespoke to suit your requirements

Glass of Kir  
(Sparkling Wine & Cassis)  
Glass of Kir Royale  
(Champagne & Cassis)  
Glass of Bellini  
(Sparkling Wine & Peach Juice)  
Glass of Pimms

Prices available on request

Extra Bottles of Wine are available at £13.50 per bottle

Wines are subject to availability and a full wine list is available if you prefer

Petit Crolines  
chicken, mushroom, ham & cheese

Petit Crolines (V)  
vegetable, feta cheese & blue stilton & apple

Chicken or Vegetable Satay  
marinated in herbs & spices to a traditional Indonesian recipe

Smoked Trout & Horseradish Mousse  
in mini savoury tarts

Cream Cheese & Chive (V)  
in mini savoury tarts

Creamed Farmhouse Pate  
in mini savoury tarts

Selection of Mini Quiches

3 Canapés £4.50

4 Canapés £5.50

5 Canapés £6.50

The above canapé selection has been chosen by our chef.  
Should you require any alternative or variation we will be more than happy to discuss your requirements.

## Wedding Breakfast Options

**For a set meal**, please choose one starter, one main and one dessert from the menu.

**For a choice menu**, you may choose two starters, two mains & two desserts from the menu. All guests must pre-select and please advise us of your choices, with table breakdowns, at least one week prior to your wedding. This option is available for weddings of up to 90 guests.

Any special dietary requirements will be catered for if advised in advance.

### STARTER

#### Homemade Fairways Soup:

Farmhouse Vegetable  
Creamed Leek and Potato  
Carrot and Coriander  
Tomato and Basil  
Cream of Woodland Mushroom  
Cream of Celery and Stilton  
Traditional Minestrone

#### Roast Chicken Caesar

with herb croutons, cos lettuce & parmesan shavings

#### Fantails of Seasonal Melon

with tropical fruits, mango & passion fruit coulis

#### Poached Salmon & Prawn Salad

chiffonade of iceberg lettuce, seafood sauce

#### Pork, Apple & Calvados Pate

French leaf salad, caramelised onion chutney, crusty wholemeal bread

### MAIN COURSE

#### Roast Supreme of Local Chicken

with a wild mushroom & shallot Madeira wine sauce

#### Roast Leg of English Lamb

with fresh garden herbs, traditional accompaniments & red wine jus

#### Roast Topside of Local Beef

with Yorkshire Pudding & pan gravy

#### Roast Breast of Local Turkey

with apricot and sage stuffing, chipolata wrapped in bacon, cranberry sauce and roasting gravy

#### Roasted Tenderloin of Pork

with sage & onion stuffing, bramley apple sauce & roasting gravy

#### Roast Fillet of Salmon

champagne & wild mushroom sauce

## VEGETARIAN MAIN COURSE ALTERNATIVES

### **Mediterranean Vegetable Tart**

parmesan & basil crust, tomato provencal

### **Wild Mushroom Fettuccini**

warm rocket & red onion salad, glazed goats cheese

### **Vegetable & Bean Chilli**

with fluffy coriander rice

### **Sundried Tomato, Feta & Wild Rocket Risotto**

basil oil

## DESSERT

### **Vanilla Cheesecake**

with compote of woodland berries

### **Individual Apple & Pear Oatmeal Crumble**

with pouring cream

### **Choux Pastry Bun**

filled with chantilly cream with a warm chocolate & Cointreau sauce

### **Individual Lemon & Lime Bavarvois**

tangy lemon syrup

### **Baked White Chocolate Tart**

raspberry coulis

## **Freshly Ground Coffee & Chocolate Mint Crisps**

**£35.00 Per Person**

**For a Set 3 Course Meal with Coffee**

**£39.50 Per Person**

**For a 2 Choice 3 Course Meal with Coffee**

## **Extras**

### **Platter of Cheese**

served with celery, seedless grapes & savoury biscuits

£19.95 per table (of 6/8)

**CHILDRENS MENU**

**£14.25**

Melon Fan with Strawberries

Fairways Soup

Garlic Bread with Cheese

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Crispy Chicken Fillets

Beefburger on a Bun

Fish Fingers

Bangers and Mash

served with chips or mash, beans or peas

Pasta with tomato sauce & cheddar cheese

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Various Ice Creams with wafer

Banana Split

Strawberries and Ice Cream

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Fresh Orange Juice, Fizzy Drink or Cordial

**MENU 1**  
**£14.50**

Selection of Sandwiches

Farmhouse Pate  
crusty French bread & fruit chutney

½ Baked Potato  
mature cheddar glaze

Vegetable Spring Rolls

Plain & Tikka  
Marinated Chicken Drumsticks

Green Salad

Selection of Oven Baked Quiches

Bite Size Sausage Rolls

Baked Margarita Pizza

**MENU 3**  
**£18.50**

Ham & Pineapple Crostini

Vegetable Spring Rolls

Hot Roast Loin of Pork  
apple sauce

Tomato & Red Onion Salad

Homemade Coleslaw

Green Salad

Vegetable Satays

Roast Topside of Local Beef

Smoked Mackerel Pate  
wholemeal French stick

Roast Turkey Breast

Homemade Fat Chips

Chicken Satays

**MENU 2**  
**£16.50**

Farmhouse Pate  
crusty French bread & fruit chutney

Homemade Coleslaw

Green Salad

Roast Breast of Turkey

Poached Cutlets of Salmon  
sweet chilli & lime mayonnaise

Baked Margarita Pizza

Baked Chicken Tikka Breast  
natural yoghurt

BBQ Pork Ribs

Skin on Potato Wedges

Vegetable Samosas

**MENU 4**  
**£22.95**

Farmhouse Pate  
crusty French bread & fruit chutney

Tandoori Chicken  
yoghurt & coriander dressing

Poached Salmon & Prawn Salad  
prawn cocktail dressing

BBQ Pork Ribs

Skin on Potato Wedges

Smoked Mackerel & Horseradish  
Vol Au Vents

Homemade Coleslaw

Green Salad

Chicken Curry  
with braised rice

Roast Silverside of Local Beef

Demerara Glazed Ham

Galia Melon, Feta & Sundried Tomato Salad

**HOT BUFFETS**

**£11.95**

Bacon or Sausage Barmcakes  
served with homemade fat chips

3 rashes of bacon or sausage each

**£15.50**

**Choice of 2 Joints**  
**freshly carved & served by our chefs**

Honey Glazed Ham  
English Mustard & Apple Sauce

Roast Silverside of Beef  
Horseradish Sauce

Roast Breast of Turkey  
Sage & Onion Stuffing & Cranberry

Loin of Pork  
Apple Sauce

Homemade Fat Chips

Selection of Breads

**£16.50**

Chicken Balti  
Lancashire Hotpot  
Fat Chips

Braised Rice  
Crusty French Stick

Naan Bread  
Red Cabbage  
Chutney

Vegetable Pasta Bake (if required)

## SUPPLEMENTARY BUFFET MENU

Individually Priced Items — No Half Portions  
 All prices are based on a minimum of 120 adult guests  
 Prices to be added to buffet selected

Selection of Chicken & Vegetable Satay £2.50 (V)

Individual Hand Raised Pies £2.50

Oven Baked Margarita Pizza £2.50 (V)

Coleslaw and Green Salad £2.50 (V)

Poached Cutlet of Salmon with Sweet Chiili Mayonnaise £2.95

Baked Chicken Fillets with Honey and Wholegrain Mustard Glaze £3.25

Deep Fried Potato Wedges with Garlic Mayo £2.50 (V)

## DESSERTS

**£3.95 Per Person**

Vanilla Cheesecake  
 with compote of woodland berries

Baked Lemon Meringue Pie  
 raspberry coulis

Fresh Strawberries (according to season)  
 with pouring cream

Dutch Apple Pie  
 with pouring cream

Italian Tiramisu

**Alternatively we can quote for a whole cake rather than a price per person**

We will be happy to discuss Vegetarian dishes or any special dietary requirements with you

**All buffets are served on china plates and with stainless steel cutlery**

### To Avoid Embarrassment

Please ensure that you order enough food to cater for the anticipated number of guests.  
 It is unwise to ask us to cater for only 120 people when you expect 140 people to attend.

### Food Hygiene Regulations

The buffet is displayed with the hot food served in heated chafing dishes and is replenished as required throughout the service in accordance with the agreed numbers.

The buffet will be displayed for a maximum of 90 minutes, after which time any food remaining will be removed and destroyed.

Food cannot be taken from the premises

The hygienic state of all food brought on to the premises (including wedding cake & favours) are the sole responsibility of the signatory of the booking form.